

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.ccida.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?	No	
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Garry VanGorder, Contracting Officer

Procurement Report for Cortland Industrial Development Agency

Run Date: 03/04/2011

Status: CERTIFIED

Fiscal Year Ending 12/31/2009

Procurement Transactions Listing:

1. Vendor Name: CNY Regional Planning Board

2. Vendor Name: Menter Rudin & Trivelpiece PC

Type of Procurement:
 Award Process:
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal
 Year:

Authority Contract - Non-Competitive Bid
 10/01/2008
 12/31/2010
 \$50,000
 \$16,371

Address Line1:
 Address Line2:
 City:
 State:
 Postal Code:
 Plus 4:
 Province Region:
 Country:

126 N Salina St
 100 Clinton Square suite 200
 SYRACUSE
 NY
 13202
 USA

Procurement Description:

Professional services associated with
 the planning and development of the FLE
 Business Park

Type of Procurement:

Authority Contract - Non-Competitive Bid
 01/01/2009

Award Process:
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal
 Year:

\$21,204
 \$21,204

Address Line1:
 Address Line2:
 City:
 State:
 Postal Code:
 Plus 4:
 Province Region:
 Country:

308 Maltbie St
 Suite 200
 SYRACUSE
 NY
 13204
 USA

Procurement Description:

Legal Services

Procurement Report for Cortland Industrial Development Agency

Fiscal Year Ending 12/31/2009

Procurement Transactions Listing:

3. Vendor Name: O'Brien & Gere Engineers

4. Vendor Name: Richard McNeilly CPA

Type of Procurement:	Authority Contract - Competitive Bid	Type of Procurement:	Authority Contract - Non-Competitive Bid
Award Process:	10/30/2008	Award Process:	01/01/2009
Award Date:		Award Date:	
End Date:	\$344,800	End Date:	\$5,500
Amount:	\$268,303	Amount:	\$5,500
Amount Expended for Fiscal Year:		Amount Expended for Fiscal Year:	
Address Line1:	5000 Brittonfield Pkwy	Address Line1:	124 W Franklin St
Address Line2:		Address Line2:	
City:	EAST SYRACUSE	City:	HORSEHEADS
State:	NY	State:	NY
Postal Code:	13057	Postal Code:	14845
Plus 4:		Plus 4:	
Province Region:	USA	Province Region:	USA
Country:		Country:	
Procurement Description:	preliminary engineering for the proposed FLE Business Park	Procurement Description:	Audit/Financial services for the agency



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Additional Comments: